



316th Security Support Squadron/Visitor Control Center Unofficial Visitor Base Pass Request



Military / Civilian Sponsor Information

Last Name	First Name	DODID
E-Mail Address	Contact Number	

Visitor Information

Last Name	First Name	MI	DOB	Driver's License State/Number	Pass Start Date	Pass End Date	Full Social Security Number

DO NOT SEND THIS REQUEST FORM WITH DOB AND DL NUMBER FROM A COMMERCIAL /PERSONAL EMAIL ACCOUNT (E.G. YAHOO); IF YOU CANNOT SEND FROM GOVERNMENT EMAIL ADDRESS, PLEASE DROP OFF FORM AT VCC

IF IDENTIFICATION STATES "NOT VALID FOR FEDERAL PURPOSES," "NOT FOR USE AS FEDERAL IDENTIFICATION," "FEDERAL LIMITS APPLY" OR ANY OTHER SIMILAR PHRASE, A US PASSPORT OR U.S. card WILL BE REQUIRED.

PRIVACY ACT 1974 - CONTENTS SHALL NOT BE DISCLOSED, DISCUSSED, OR SHARED WITH INDIVIDUALS UNLESS THEY HAVE DIRECT NEED-TO-KNOW IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES. DELIVER THIS DOCUMENT DIRECTLY TO THE INTENDED RECIPIENT. DO NOT DROP OFF WITH A THIRD PARTY

MUST BE DELIVERED 72 HOURS PRIOR IF BEING SENT BY EMAIL

ALL VISITORS ON THIS FORM ARE CONSENTING TO A BACKGROUND CHECK

IF ANY WANTS AND WARRANTS ARE FOUND THEY WILL BE PROSECUTED ACCORDINGLY

MEMBERS CAN ONLY SPONSOR 10 INDIVIDUALS AT A TIME